

MINUTES

Meeting: Malmesbury Area Board
Place: Ashton Keynes Village Hall, Park Place, Ashton Keynes, SN6 6NT
What3Words: ///hormones.swift.should
Date: 6 June 2023
Start Time: 7.00pm
Finish Time: 9.20pm

Please direct any enquiries on these minutes to:

Max Hirst - Democratic Services Officer, (Tel): 01225 718656 or (e-mail) max.hirst@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Elizabeth Threlfall (Chairman), Cllr Martin Smith (Vice-Chairman), Cllr Gavin Grant and Cllr Chuck Berry

Wiltshire Council Officers

Andrew Jack – Strategic Engagement & Partnership Manager
Max Hirst – Democratic Services Officer
Helean Hughes - Director of Education and Skills (allocated to the Area Board)

Partners

Inspector Gareth Edwards - Wiltshire Police
Dave Wingrove – Ashton Keynes PC
Malcolm Carter – Ashton Keynes PC
Wendy Hazlewood – Brinkworth PC

Total in attendance: 34

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Election of the Chairman</u></p> <p>Max Hirst, Democratic Services Officer, opened the meeting and called for nominations to elect the Chairman for the forthcoming year. On the nomination of Cllr Gavin Grant, seconded by Cllr Chuck Berry, it was,</p> <p><u>Resolved:</u></p> <p>To elect Cllr Elizabeth Threlfall as Chairman for Malmesbury Area Board for the forthcoming year.</p>
17	<p><u>Election of the Vice-Chairman</u></p> <p>The Chairman called for nominations to elect the Vice-Chairman for the forthcoming year. On the nomination of Cllr Chuck Berry, seconded by Cllr Elizabeth Threlfall, it was,</p> <p><u>Resolved:</u></p> <p>To elect Cllr Martin Smith as Vice-Chairman for Malmesbury Area Board for the forthcoming year.</p>
18	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Malmesbury Area Board.</p>
19	<p><u>Apologies for Absence</u></p> <p>Apologies were received from: Andrew Tremellen, Dean Hoskins, Julie Dart and Little Somerford Parish Council.</p>
20	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 28 February 2023 were presented for consideration and it was:</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 28 February 2023.</p>
21	<p><u>Declarations of Interest</u></p> <p>Cllr Gavin Grant declared that was Chair of Trustees for HEALS of Malmesbury and therefore did not partake nor vote in the HEALS of Malmesbury grant</p>

	application for funding.
22	<p><u>Chairman's Announcements</u></p> <p>The Board received the following announcements:</p> <ul style="list-style-type: none"> • Wiltshire Libraries are supporting residents to stay online during the cost-of-living situation. <p>Cllr Elizabeth Threlfall stated that Wiltshire Libraries were helping residents to have the skills and internet access they need to get and stay online during the cost-of-living situation. If residents liked to know more, they were encouraged to contact their local library, with it also noted that Wiltshire Libraries were also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. Further details could be found in the agenda pack.</p> <ul style="list-style-type: none"> • Cost of Living Update <p>Cllr Gavin Grant stated Malmesbury Area Board were particularly active in supporting vulnerable people and assisting Parish Councils in providing that support. Thanks were given to Andrew Jack the Strategic Engagement Partnership Manager (SEPM) for securing a grant from Wiltshire Council to provide food.</p> <p>It was also noted that Wiltshire Council received funding from central government for food organisations and that the Engagement and Partnerships Team had doubled the amount requested from Wiltshire Council. This is available to all community food providers and can be spent on food and also putting on advice and information to clients and to provide them with ways to reduce their energy costs, such as providing slow cookers.</p> <p>Additionally, within the agenda pack was a briefing note that outlined the current support offered to Wiltshire residents by Wiltshire Council to support them through the cost-of-living crisis. Details included information about Energy Support, the Household Support Fund, Interactive Directories and the Work of Area Boards as well as much more. Further details could be found in the agenda pack.</p> <ul style="list-style-type: none"> • Independent Visitor Scheme promotion for volunteers <p>Cllr Chuck Berry praised the Scheme and that there was a need for more volunteers for the Independent Visitor Scheme. Independent Visitors are adult volunteers who are matched with young people in care to visit, advise and befriend them. Volunteers are asked to give a long-term commitment to visit a young person every 3-4 weeks, for a couple of hours, to have fun, try new things and build a strong and lasting relationship. Training and ongoing support is provided, with all expenses covered. Further details could be found in the agenda pack.</p>
23	<p><u>Partner Updates</u></p> <p>The Board received the following updates:</p>

	<ul style="list-style-type: none"> • Wiltshire Police Inspector Gareth Edwards, who is the area’s new Inspector, provided a verbal update on the priorities and statistics in the local area. The full report and presentation from Wiltshire Police was attached to the agenda pack as well as a road safety update included within the agenda supplement. <p>Further points included information regarding:</p> <ul style="list-style-type: none"> • Local Drugs Problem and Nitrous Oxide. • The Community Safety Partnership and how bringing this back would be an important initiative for stopping crime. • There was a slight increase in knife crime in the Malmesbury Area and crimes involving Violence Without Injury. However it was stressed that the numbers are still very low. • What local communities and parishes can do to support the police. <p>Following the update, clarification was provided about emergency calls and when to call 999, and it was noted that a white van has been spotted driving around and committing thefts. The police were aware of crime groups using such vehicles and are always grateful for information received.</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service The Area Board noted a written updated attached to the agenda. • BSW Together (Integrated Care System) The Area Board noted a written updated attached to the agenda. • Healthwatch Wiltshire The Area Board noted a written updated attached to the agenda. • Community First The Area Board noted a written updated attached to the agenda. • Health and Wellbeing Update <ul style="list-style-type: none"> i. Malmesbury Area Health and Wellbeing Forum A verbal update was provided by Cllr Chuck Berry, which was also attached to the agenda. ii. Health & Wellbeing Champion The Area Board noted a written updated attached to the agenda
24	<p><u>Area Board End of Year Report</u></p> <p><u>Part I – Looking Back</u></p> <p>The Board received the Area Board End of Year Report from Andrew Jack (Strategic Engagement Partnerships Manager). The full report was attached to</p>

the agenda pack.

It was noted that Malmesbury Area Board had worked well with the town council, 19 parish councils and numerous community groups and organisations that serve the community area and had often joined together to work collectively on key local priorities, significantly influenced by dialogue and action facilitated by the Malmesbury Area Board. Additionally, small investments by the board had often become part of a large project amounting to large sums of money being invested into the community.

Each of the following Local Priorities were covered:

Youth Engagement

The Board had supported summer activities and worked with Rise Trust to deliver Safe Spaces youth club & outreach work. There had also been work with students & parents to keep people safe online with Stay Safe Initiative

Climate Change and the environment

The Board had worked to deliver new EV charging points in Malmesbury & Sherston and supported eco awareness events, such as Sherston Apple Day. Assistance was provided by the board in promoting and establishing an environmental hub at RENEW Via the LHFIG and the board had helped create new cycle & active travel routes into town. Other activities included funding a Community Fridge to help cut food waste and supporting allotments.

Reducing Isolation and Loneliness

Through the Health & Wellbeing Forum, the Board had been reducing Isolation and Loneliness by supporting services and events, like the Carers' Café & the "Malmesbury Chinwag" and bringing Celebrating Age events to older people across the area. The board had also supported The Riverside Centre and the events and activities there.

Highway Safety

The Board had continued to improve Highway Safety through the Local Highway Footpath Improvement Group (LHFIG).

Six LHFIG projects have been completed including:

- Malmesbury Bristol Street – Introducing a 20mph limit.
- Malmesbury Cross Hayes car park erecting a 'no entry' sign and placing road markings.
- Malmesbury Mill Lane – Converting to a 2-way cycle track.
- Ashton Keynes – Happyland/ Waterhay Lane - erecting warning signs and placing road markings.

Community Resilience

The Board had coordinated work across the area to establish Warm Spaces and other services which had helped to ease cost of living pressures and contributed through putting funding into those venues to help with their own increased costs and helping to fund advice sessions. The board has also supported the 'Creative Conversation' and 'Noticing Nature' sessions from Caerbladon Gallery.

Cllr Gavin Grant proposed, and Cllr Chuck Berry seconded accepting the recommendations after which it was:

Resolved:

The Area Board noted the achievements over the last two years.

The Area Board agreed to adopt the five priorities and appoint Members as lead representatives to each priority as detailed below.

Part II – Looking Forward

The Board received a report which covered the Outside Bodies concerned with the Area Board. As part of this item, The Chairman, Cllr Elizabeth Threlfall moved the following motion, which was seconded by Cllr Gavin Grant:

- 1) That the following priorities be re-adopted by the Malmesbury Area Board for 2023/2024 as well as the respective Lead Councillors:

Youth engagement, improving school attendance and positive activity opportunities. – Cllr Gavin Grant

Addressing climate change, improving active travel and reversing biodiversity loss. – Cllr Martin Smith

Supporting positive mental health and wellbeing and reducing social isolation. – Cllr Chuck Berry

Improving transport and access, including rights of way and promoting active travel. – Cllr Elizabeth Threlfall

Community Resilience. – Cllr Gavin Grant

- 2) That the following Councillors be re-allocated the respective Outside Bodies for 2023/2024:

- Malmesbury Area Parishes Alliance (MAPA) - Cllr Martin Smith
- Malmesbury Local Youth Network (LYN) - Cllr Gavin Grant
- Malmesbury Health and Wellbeing Forum (HWB) - Cllr Chuck Berry
- Malmesbury Community Safety Partnership - Cllr Gavin Grant

	<p>3) That Cllr Elizabeth Threlfall be re-appointed as Councillor Representative for the Malmesbury Local Highways and Footway Improvement Group (LHFIG), with it noted that all other members were welcome to attend meetings.</p> <p>4) That the Malmesbury Area Board notes the Terms of Reference for the LHFIG as set out in Appendix B, attached to the agenda.</p> <p>5) That Julie Dart be re-appointed as the Health and Wellbeing Champion for the Malmesbury Area Board.</p> <p><u>Resolved:</u></p> <p>To accept the motion and the appointments within.</p> <p>During debate, it was clarified that the term “active travelling” was used to describe the aim of promoting walking/cycling etc and reducing the use of cars where possible. It was further stated that this didn’t mean less priority was being afforded to bus travel, and funding and initiatives were being shared with Gloucestershire due to some bus journeys travelling across the border between them.</p> <p>The Board reiterated its desire to ensure that it is aligned with parishes with regards to funding goals. Buses and cycling routes are at the forefront of this and emphasis was given to the need to understand geographical challenges and that projects should reflect them.</p>
25	<p><u>Deprivation in the Local Area</u></p> <p>The Board received a presentation from Andrew Jack the Strategic Engagement Partnerships Manager, on Deprivation in the local area. The presentation outlined that Wiltshire Council was starting to put more emphasis on statistics relating to geographical deprivation. In addition, Wiltshire’s leadership stressed it was looking for ABs to invest more of their funding into deprived areas and find ways to support the people who live there.</p> <p>The Board highlighted the use for the maps as an aide but warned of the slightly misleading criteria of which areas are “deprived” and therefore emphasised the need to not solely rely on the map and to include other useful metrics. Additionally, the Board stated that new grants for places like scouts, sports clubs etc would need to show how the funding will benefit the wider community.</p>
26	<p><u>Lyneham Banks Update</u></p> <p>The board received an update on the progress made towards repair work at B4069 at Lyneham Banks presented by Cllr Elizabeth Threlfall. The presentation included the following points:</p>

	<ul style="list-style-type: none"> • An outline of the main areas of required remediation: <ul style="list-style-type: none"> ○ Upper slope (main body of landslip) ○ Road corridor (B4069) ○ Lower slope • An outline of the Secondary areas of required remediation: <ul style="list-style-type: none"> ○ Area west of main landslip - Road is still intact but area of previous road cracking. ○ Area east of main landslip - Road is still intact but built on relict slip (pre-1991 mapping) and land has been raised by developer. • It was stated that the current timeline indicated that construction would take place between Quarter 2 of 2024 and Quarter 1 of 2025. <p>The Board highlighted a dedicated website for further information: www.wiltshire.gov.uk/highways-b4069-lyneham-banks</p>
27	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>Cllr Elizabeth Threlfall introduced the minutes and recommendations from the LHFIG meeting held on 4 April 2023. Cllr Elizabeth Threlfall proposed a motion to note the minutes and recommendations as a correct record, seconded by Cllr Gavin Grant.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes and recommendations of the Local Highways and Footway Improvement Group meeting held on 4 April 2023 were agreed as a correct record and were signed off.</p>
28	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following items for funding:</p> <p>Applications Awarded Via Delegated Authority to be Ratified:</p> <p>The following applications were awarded via Delegated Authority from the 2022/23 budget and needed to be ratified by the board:</p> <ul style="list-style-type: none"> • M and VCAP - £630.24 towards Cost-of-Living Crisis Support. • The RISE Trust Youth - £1,000 towards Detached Outreach and Safe Spaces for Young People. • The Last Baguette Theatre Company CIC - £1,000 towards Arts workshops for young people in Malmesbury in 2023. • Malmesbury and District Foodbank - £1,000 towards Additional Citizens Advice Wiltshire funding. <p><u>Resolved:</u></p>

The Area Board ratified the delegated awarding of grants

Community Area Grants:

Ashton Keynes Indoor Bowls Club - £600 towards New Bowls Mat for Ashton Keynes Indoor Bowls Club.

Proposed by Chuck Berry and seconded by Elizabeth Threlfall, it was:

Resolved:

Ashton Keynes was awarded £600 towards a New Bowls Mat.

Oaksey Playing Field Trust - £2,500 towards Oaksey Playing Field Pavilion Project.

Proposed by Chuck Berry and seconded by Elizabeth Threlfall, it was:

Resolved:

Oaksey Playing Field Trust was awarded £2,500 towards their Pavilion Project.

Sherston Magna Cricket Club - £2,500 towards Provision of Solar Power at Sherston Magna Cricket.

Proposed by Martin Smith and seconded by Gavin Grant, it was:

Resolved:

Sherston Magna Cricket Club was awarded £2,500 towards the Provision of Solar Power.

Movies at Malmesbury - £2,500 towards Modern cinema equipment.

Proposed by Gavin Grant and seconded by Martin Smith, it was:

Resolved:

Movies at Malmesbury was awarded £2,500 towards Modern Cinema Equipment.

Caerbladon CIC - £2,000 towards Malmesbury Area touring exhibition display panels.

Proposed by Gavin Grant and seconded by Elizabeth Threlfall, it was:

Resolved:

Caerbladon CIC was awarded £2,000 towards touring exhibition display panels.

Malmesbury Live Arts CIC - £2,483 towards New Sound and Lighting Technology Capital Investment.

Proposed by Gavin Grant and seconded by Chuck Berry, it was:

Resolved:

Malmesbury Live Arts was awarded £2,483 towards New Sound and Lighting Technology.

The Last Baguette Theatre Company CIC - £500 towards Lighting equipment for rural touring performances and youth projects.

Proposed by Gavin Grant and seconded by Martin Smith, it was:

Resolved:

The Last Baguette Theatre Company CIC was awarded £500 towards Lighting equipment for rural touring performances and youth projects.

St Joseph's Catholic Primary School Parents and Friends Association - £2,500 towards St Joseph's Library Refurb

Proposed by Gavin Grant and seconded by Elizabeth Threlfall, it was:

Resolved:

St Joseph's Catholic Primary School Parents and Friends Association was awarded £2,500 towards their Library refurbishment.

Youth Grants:

The Last Baguette Theatre Company CIC - £500 towards Arts workshops for young people in Malmesbury in 2023.

Proposed by Gavin Grant and seconded by Elizabeth Threlfall, it was:

Resolved:

The Last Baguette Theatre Company CIC was awarded £500 towards workshops for young people in Malmesbury in 2023.

Sherston Arts Festival - £180 towards Sherston Arts Festival Scrapstore

	<p>Workshop.</p> <p>Proposed by Martin Smith and seconded by Chuck Berry, it was:</p> <p><u>Resolved:</u></p> <p>Sherston Arts Festival was awarded £180 towards Sherston Arts Festival’s Scrapstore Workshop.</p> <p>The RISE Trust Youth - £4,960 towards RISE Detached youth outreach.</p> <p>Proposed by Gavin Grant and seconded by Elizabeth Threlfall, it was:</p> <p><u>Resolved:</u></p> <p>The RISE Trust Youth was awarded £4,960 towards RISE Detached Youth Outreach.</p> <p>The RISE Trust Youth - £5,000 towards Malmesbury Friday night safe space.</p> <p>Proposed by Gavin Grant and seconded by Martin Smith, it was:</p> <p><u>Resolved:</u></p> <p>The RISE Trust Youth was awarded £5,000 towards a Malmesbury Friday Night Safe Space.</p> <p>HEALS of Malmesbury - £2,500 towards Heals of Malmesbury 2023 Summer Activity Programme. Cllr Gavin Grant did not partake nor vote in this application for funding due to his declared interest.</p> <p>Proposed by Chuck Berry and seconded by Martin Smith, it was:</p> <p><u>Resolved:</u></p> <p>HEALS of Malmesbury was awarded £2,500 towards the Heals of Malmesbury 2023 Summer Activity Programme.</p>
29	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
30	<p><u>Evaluation and Close</u></p> <p>The date and time of the next meeting is 19 September 2023 at 7.00pm.</p>